



NAAC ACCREDITED

SINHGAD TECHNICAL EDUCATION SOCIETY'S

# S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

Sinhgad Institutes

Approved by AICTE, Recognised by Govt. of Maharashtra & Affiliated to S.K.N. Sinhgad (Pune) University  
S. No. 10/1, Ambegaon (BK), Pune - 411041 Phone: +91 20 2435 4036  
Telefax: +91 20 2435 4036 Email: director\_sknssbm@sinhgad.edu

**Prof. M. N. Navale**  
M.E. (Elect), M.E., MBA  
Founder President

**Dr. (Mrs.) Sunanda M. Navale**  
BA, M.F.M., Ph.D.  
Founder Secretary

**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.F.M., F.D.P.M., Ph.D.  
Director

STES/SKNSSBM/2019-20/263a


Date: 5-Jul-2019

## NOTICE OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 23-Jul-2019 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041 to plan the curriculum as per the following agenda.

### AGENDA

1. To Finalize the Subject Allocation.
2. To prepare and finalize the academic calendar for 2019-2020 (First half academic year).
3. Distribution of different responsibilities for the academic year 2019-20.
4. To finalize the Induction programme for new students
5. To finalize the human Rights Workshop.
6. To finalize the specialization wise seminars
7. Any other item with permission of the chair.

  
Dr. Rajashree Shinde  
Director and Chairperson,

NOTE : Incase, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

1. Dr. Shalaka Sakhrekar
2. Dr. S. U. Gawade
3. Dr. Vijaya Puranik
4. Mr. Harshwardhan Samdani
5. Ms. Prajakta Joshi
6. Mr. Yatin Bokil
7. Dr. Rahul Wagh
8. Dr. Ganesh Yadav
9. Dr. Sadhan Ogale
10. Ms. Manjula Dhulipala
11. Ms. Roza Parashar
12. Mr. Sanchit Pansare
13. Mr. Mahesh Shinde
14. Mr. Dnyaneshwar Pahilwan
15. Mr. Harshwardhan Vyas
16. Dr. Rajashree Shinde

- IQAC, Coordinator
- Member from Management
- Member from Management
- Industrialist
- Nominee from Local Society
- Dean, Teacher
- Teacher
- Teacher
- Teacher
- Teacher
- Teacher
- Senior Administrative Officer
- Alumni
- Student
- Director, SKNSSBM



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Director

**ATTENDANCE OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 23-Jul-2019 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041.

SN	Category	Name of Member	Attendance
1	Chairperson	Dr. Rajashree Shinde	<u>Link</u>
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	<u>HS</u>
3	Administrative Officer	Mr. Mahesh Shinde	<u>Shinde</u>
4	Faculty	Mr. Yatin Bokil Dr. Rahul Wagh Dr. Ganesh Yadav Dr. Sadhana Oagale Mrs. Manjula Dhulipala Mrs. Roza Parashar Mr. Sanchit Pansare	<u>Yatin Bokil</u> <u>Rahul Wagh</u> <u>Ganesh Yadav</u> <u>Sadhana Oagale</u> <u>Manjula</u> <u>Roza</u> <u>Sanchit Pansare</u>
5	Management Member	Dr. S. U. Gawade Dr. Vijaya Puranik	<u>S. U. Gawade</u> <u>Vijaya Puranik</u>
5	Student/Alumni/Local Society member	Harshwardhan Vyas Dnyayeshwar Pahilwan Mrs. Prajakta Joshi	<u>H. Vyas</u>
7	Industrialist. Employer/ Parent	Mr. Harshwardhan Samdani	<u>Samdani</u>

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 Founder President

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 B.A. M.P.M. Ph.D.  
 Founder Secretary

**Dr. Rajashree Shinde**  
 M.Com., M.Ed., M.P.M., FDP/IIIM, Ph.D.  
 Director

**MINUTES OF THE IQAC MEETING**

Ref.: STES/SKNSSBM/2019-20/ 2&3 b

Date : 24-July-2019

A meeting of the IQAC was held on Tuesday 23-July-2019 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

- |                              |                               |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar     | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade          | Member from Management        |
| 3. Dr. Vijaya Puranik        | Member from Management        |
| 4. Mr. Harshwardhan Samdani  | Industrialist                 |
| 5. Ms. Prajakta Joshi        | Nominee from Local Society    |
| 6. Mr. Yatin Bokil           | Dean, Teacher                 |
| 7. Dr. Rahul Wagh            | Teacher                       |
| 8. Dr. Ganesh Yadav          | Teacher                       |
| 9. Dr. Sadhan Ogale          | Teacher                       |
| 10. Ms. Manjula Dhulipala    | Teacher                       |
| 11. Ms. Roza Parashar        | Teacher                       |
| 12. Mr. Sanchit Pansare      | Teacher                       |
| 13. Mr. Mahesh Shinde        | Senior Administrative Officer |
| 14. Mr. Dnyaneshwar Pahilwan | Alumni                        |
| 15. Mr. Harshwardhan Vyas    | Student                       |
| 16. Dr. Rajashree Shinde     | Director, SKNSSBM             |

Dr. Rajashree Shinde was in the chair.

The following points were discussed and approved.

- To read and confirm the minutes of the previous meeting held on 15-Apr-2019. IQAC coordinator read out the minutes of the previous meeting. Approved by Dr. Rajashree Shinde
- To finalize the subject allocation. IQAC coordinator presented the allocation of subjects for the first half of academic year 2019-20. The subject allocation listed all subjects of semester-1 and semester-3 of MBA course. Approved by Dr. Rajashree Shinde
- To prepare and finalize the academic calendar for first half of the academic year 2019-20. The Dean presented the academic calendar of 2019-20. The academic calendar listed all events, workshops, seminars, guest lect ures. FDP planned during the semester. Approved by Dr. Rajashree Shinde
- Distribution of different responsibilities for the academic year 2019-20. The Dean read the allotted responsibilities. The responsibilities allocation listed all responsibilities like timetable preparation team, Coordinators for all classes.



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M.Com., M.Ed., M.P.M., FDP/MBA, Ph.D.  
Director

Coordinators for all events, workshops, seminars, Guest lectures, FDP planned during the year.

Approved by Dr. Rajashree Shinde

5. To organize Induction programme for new students, Dean sir presented the proposal.

Approved by Dr. Rajashree Shinde.

6. To Organize the Human Rights Workshop. IQAC coordinator presented the proposal.

Approved by Dr. Rajashree Shinde.

7. To organize the Finance seminar, IQAC coordinator presented the proposal.

Approved by Dr. Rajashree Shinde

8. To organize the Marketing seminar, IQAC coordinator presented the proposal.

Approved by Dr. Rajashree Shinde

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

Dr. Rajashree Shinde  
Director, SKNSSBM  
& Chairman

Dr. Shalaka Sakhrekar  
IQAC Coordinator





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Founder Secretary

**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., F.D.P.A.R.M.A., Ph.D.  
Director

**COMPLIANCE OF THE IQAC MEETING**

Ref.: STES/SKNSSBM/2019-20/263 C

Date : 24-July-2019


A meeting of the IQAC was held on Tuesday 23-July-2019 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

- |                             |                               |
|-----------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar    | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade         | Member from Management        |
| 3. Dr. Vijaya Puranik       | Member from Management        |
| 4. Mr. Harshwardhan Samdani | Industrialist                 |
| 5. Ms. Prajakta Joshi       | Nominee from Local Society    |
| 6. Mr. Yatin Bokil          | Dean, Teacher                 |
| 7. Dr. Rahul Wagh           | Teacher                       |
| 8. Dr. Ganesh Yadav         | Teacher                       |
| 9. Dr. Sadhan Ogale         | Teacher                       |
| 10. Ms. Manjula Dhullpala   | Teacher                       |
| 11. Ms. Roza Parashar       | Teacher                       |
| 12. Mr. Sanchit Pansare     | Teacher                       |
| 13. Mr. Mahesh Shinde       | Senior Administrative Officer |
| 14. Mr. Dnyaneshwar Pahlwan | Alumni                        |
| 15. Mr. Harshwardhan Vyas   | Student                       |
| 16. Dr. Rajashree Shinde    | Director, SKNSSBM             |
- Dr. Rajashree Shinde was in the chair.

Compliance :

The following points were discussed and approved.

1. Subject allocation has finalized for first half of 2019-20.
2. Academic calendar for first half of the academic year 2019-20 is prepared and finalized.
3. Finalized the allocation of a different responsibilities for the academic year 2019-20.
4. Plan of induction programme for new students has been finalized.
5. Human Rights workshop organization plan has decided.
6. Finance Seminar organization plan has been decided.
7. Marketing Seminar organization plan has been decided.

  
Dr. Rajashree Shinde  
Director, SKNSSBM  
& Chairman

  
Dr. Shalaka Sakhrekar  
IQAC Coordinator



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**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., Ed.M., Ph.D.  
Director

STES/SKNSSBM/2019-20/302a

Date : 8-Nov-2019

**NOTICE OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 26-Nov-2019 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041 to plan the curriculum as per the following agenda.

**AGENDA**

1. Finalize the Subject Allocation.
2. To review progress of academic/ extracurricular / co-curricular activities of the academic year 2019-20.
3. To prepare and finalize the academic calendar for 2019-2020 (Second half of academic year).
4. To discuss about organization of Research conference
5. To discuss about organization of Business Application Workshop.
6. To discuss about organization of Marathi Bhasha Samwardhan Pandharwada.
7. To discuss about Industrial visits.
8. Any other item with permission of the chair.

  
Dr. Rajashree Shinde  
Director and Chairperson,







NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

**Cc To:**

- |                              |                               |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar     | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade          | Member from Management        |
| 3. Dr. Vijaya Puranik        | Member from Management        |
| 4. Mr. Harshwardhan Samdani  | Industrialist                 |
| 5. Ms. Prajakta Joshi        | Nominee from Local Society    |
| 6. Mr. Yatin Bokil           | Dean, Teacher                 |
| 7. Dr. Rahul Wagh            | Teacher                       |
| 8. Dr. Ganesh Yadav          | Teacher                       |
| 9. Dr. Sadhan Ogale          | Teacher                       |
| 10. Ms. Manjula Dhulipala    | Teacher                       |
| 11. Ms. Roza Parashar        | Teacher                       |
| 12. Mr. Sanchit Pansare      | Senior Administrative Officer |
| 13. Mr. Mahesh Shinde        | Alumni                        |
| 14. Mr. Dnyaneshwar Pahilwan | Student                       |
| 15. Mr. Harshwardhan Vyas    | Director, SKNSSBM             |
| 16. Dr. Rajashree Shinde     |                               |

Prof. M. N. Navale  
M.E. (Elect.) MIE, MBA  
Founder PresidentDr. (Mrs.) Sunanda M. Navale  
B.A. M.P.M. Ph.D  
Founder SecretaryDr. Rajashree Shinde  
M.Com., M.Ed., M.P.M., FDP/MBA, Ph.D  
DirectorATTENDANCE OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 26-Nov-2019 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041.

SN	Category	Name of Member	Attendance
1	Chairperson	Dr. Rajashree Shinde	
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	
3	Administrative Officer	Mr. Mahesh Shinde	
4	Faculty	Mr. Yatin Bokil Dr. Rahul Wagh Dr. Ganesh Yadav Dr. Sadhana Oagale Mrs. Manjula Dhulipala Mrs. Roza Parashar Mr. Sanchit Pansare	
5	Management Member	Dr. S. U. Gawade Dr. Vijaya Puranik	
6	Student/Alumni/Local Society member	Harshwardhan Vyas Dnyayeshwar Pahilwan Mrs. Prajakta Joshi	
7	Industrialist. Employer/ Parent	Mr. Harshwardhan Samdhi	





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S. No. 1071, Ambegaon (Bk.), Pune - 411041 Phone +91 20 2435 4036  
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BA, M.P.M., Ph.D.  
Founder Secretary

**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., FDP/IMA, Ph.D.  
Director

## MINUTES OF THE IQAC MEETING

Ref.: STES/SKNSSBM/2019-20/302b

Date: 27-Nov-2019

A meeting of the IQAC was held on Tuesday 26-Nov-2019 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

- |                             |                               |
|-----------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar    | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade         | Member from Management        |
| 3. Dr. Vijaya Puranik       | Member from Management        |
| 4. Mr. Harshwardhan Samdani | Industrialist                 |
| 5. Ms. Prajakta Joshi       | Nominee from Local Society    |
| 6. Mr. Yatin Bokil          | Dean, Teacher                 |
| 7. Dr. Rahul Wagh           | Teacher                       |
| 8. Dr. Ganesh Yadav         | Teacher                       |
| 9. Dr. Sadhan Ogale         | Teacher                       |
| 10. Ms. Manjula Dhullpala   | Teacher                       |
| 11. Ms. Roza Parashar       | Teacher                       |
| 12. Mr. Sanchit Pansare     | Teacher                       |
| 13. Mr. Mahesh Shinde       | Senior Administrative Officer |
| 14. Mr. Dnyaneshwar Pahlwan | Alumni                        |
| 15. Mr. Harshwardhan Vyas   | Student                       |
| 16. Dr. Rajashree Shinde    | Director, SKNSSBM             |

Dr. Rajashree Shinde was in the chair.

The following points were discussed and approved.

1. To read and confirm the minutes of the previous meeting held on 23-july-2019. IQAC coordinator read out the minutes of the previous meeting. Approved by Dr. Rajashree Shinde
2. To discuss about subject preferences for 2<sup>nd</sup> and 4<sup>th</sup> semester of 2019-20. IQAC coordinator presented the allocation of subjects for the 2<sup>nd</sup> half of the academic year 2019-20. Approved by Dr. Rajashree Shinde
3. To review the academic/ extracurricular / co-curricular activities and progress of the academic year 2019-20. IQAC coordinator read the list of academic / extracurricular / co-curricular activities conducted during the semester. Approved by Dr. Rajashree Shinde
4. To prepare and finalize the academic calendar for second half of the academic year 2019-20. The Dean presented the academic calendar of 2019-20. The academic calendar listed all events, workshops, seminars, Guest lectures, FDP planned during the semester. Approved by Dr. Rajashree Shinde





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M.Sc., M.L.C., M.P.M., F.D.S.I., Ph.D.  
Director

5. To organize the workshop of Business Application, IQAC coordinator has read the proposal

Approved by Dr. Rajashree Shinde.

6. To organize the workshop of Research Conference, IQAC coordinator has read the proposal

Approved by Dr. Rajashree Shinde.


7. To organize the workshop of Marathi Bhasha Samwardhan pandharwada, IQAC coordinator has read the proposal

Approved by Dr. Rajashree Shinde.

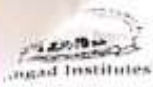
8. To organize the workshop of Industrial visit, IQAC coordinator has read the proposal

Approved by Dr. Rajashree Shinde.

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

  
Dr. Rajashree Shinde  
Director, SKNSSBM  
& Chairman

  
Dr. Shalaka Sakhrekar  
IQAC Coordinator



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Director

## COMPLIANCE OF THE IQAC MEETING

Ref.:STES/SKNSSBM/2019-20/ 302C

Date : 27-Nov-2019

A meeting of the IQAC was held on Tuesday 26-Nov-2019 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.


1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Harshwardhan Samdani	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Mr. Yatin Bokil	Dean, Teacher
7. Dr. Rahul Wagh	Teacher
8. Dr. Ganesh Yadav	Teacher
9. Dr. Sadhan Ogale	Teacher
10. Ms. Manjula Dhulipala	Teacher
11. Ms. Roza Parashar	Teacher
12. Mr. Sanchit Pansare	Teacher
13. Mr. Mahesh Shinde	Senior Administrative Officer
14. Mr. Dnyaneshwar Pahilwan	Alumni
15. Mr. Harshwardhan Vyas	Student
16. Dr. Rajashree Shinde	Director, SKNSSBM

Dr. Rajashree Shinde was in the chair.

### Compliance :

The following points were discussed and approved.

1. Subject allocation has finalized for second half of 2019-20.
2. Various academic/ extracurricular / co-curricular activities are going smoothly. For these activities separate faculty coordinator has allotted for each activity. Sports activity has been planned in February.
3. Academic calendar for second half of the academic year 2019-20 is prepared and finalized.
4. Business Application workshop has been planned.
5. Research Conference has been planned.
6. Plan of Industrial Visit has been finalized.
7. Plan of Marathi Bhasha Pandharwada has been decided.

  
Dr. Rajashree Shinde  
Director, SKNSSBM  
& Chairman

  
Dr. Shalaka Sakhrekar  
IQAC Coordinator



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Director

STES/SKNSSBM/2019-20/341a

Date : 3-Feb-2020

## NOTICE OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 18-Feb-2020 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041 to plan the curriculum as per the following agenda.

### AGENDA

1. To discuss about syllabus monitoring feedback.
2. To review progress of academic/ extracurricular / co-curricular activities of the academic year 2019-20.
3. Any other item with permission of the chair.

  
Dr. Rajashree Shinde  
Director and Chairperson,

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

- |                              |                               |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar     | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade          | Member from Management        |
| 3. Dr. Vijaya Puranik        | Member from Management        |
| 4. Mr. Harshwardhan Samdani  | Industrialist                 |
| 5. Ms. Prajakta Joshi        | Nominee from Local Society    |
| 6. Mr. Yatin Bokil           | Dean, Teacher                 |
| 7. Dr. Rahul Wagh            | Teacher                       |
| 8. Dr. Ganesh Yadav          | Teacher                       |
| 9. Dr. Sadhan Ogale          | Teacher                       |
| 10. Ms. Manjula Dhulipala    | Teacher                       |
| 11. Ms. Roza Parashar        | Teacher                       |
| 12. Mr. Sanchit Pansare      | Teacher                       |
| 13. Mr. Mahesh Shinde        | Senior Administrative Officer |
| 14. Mr. Dnyaneshwar Pahilwan | Alumni                        |
| 15. Mr. Harshwardhan Vyas    | Student                       |
| 16. Dr. Rajashree Shinde     | Director, SKNSSBM             |



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 Founder Secretary

**Dr. Rajashree Shinde**  
 M.Com., M.Ed., M.B.A., F.D.S.M., Ph.D.  
 Director

**ATTENDANCE OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 18-Feb-2020 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041.

SN	Category	Name of Member	Attendance
1	Chairperson	Dr. Rajashree Shinde	<i>[Signature]</i>
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	<i>[Signature]</i>
3	Administrative Officer	Mr. Mahesh Shinde	<i>[Signature]</i>
4	Faculty	Mr. Yatin Bokil Dr. Rahul Wagh Dr. Ganesh Yadav Dr. Sadhana Oagale Mrs. Manjula Dhulipala Mrs. Roza Parashar Mr. Sanchit Pansare	<i>[Signatures]</i>
5	Management Member	Dr. S. U. Gawade Dr. Vijaya Purnik	<i>[Signatures]</i>
6	Student/Alumni/Local Society member	Harshwardhan Vyas Dnyayeshwar Pahilwan Mrs. Prajakta Joshi	<i>[Signature]</i>
7	Industrialist, Employer/ Parent	Mr. Harshwardhan Samdani	<i>[Signature]</i>

# S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

(Approved by AICTE, Recognised by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)  
S. No. 10/1, Ambegaon (Bk), Pune - 411041. Phone - +91 20 2435 4036  
Telefax: +91 20 2435 4036 Email: director\_sknssbm@sinhgad.edu

**Prof. M. N. Navale**  
M.E. (Elect.) MIE, MBA  
Founder President

**Dr. (Mrs.) Sunanda M. Navale**  
B.A., M.P.M., Ph.D.  
Founder Secretary

**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., F.D.M., M.A., Ph.D.  
Director

## MINUTES OF THE IQAC MEETING

Ref.:STES/SKNSSBM/2019-20/ 341 b

Date : 20-Feb-2020

A meeting of the IQAC was held on Tuesday 18-Feb-2020 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

- |                              |                               |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar     | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade          | Member from Management        |
| 3. Dr. Vijaya Puranik        | Member from Management        |
| 4. Mr. Harshwardhan Samdani  | Industrialist                 |
| 5. Ms. Prajakta Joshi        | Nominee from Local Society    |
| 6. Mr. Yatin Bokil           | Dean, Teacher                 |
| 7. Dr. Rahul Wagh            | Teacher                       |
| 8. Dr. Ganesh Yadav          | Teacher                       |
| 9. Dr. Sadhan Ogale          | Teacher                       |
| 10. Ms. Manjula Dhulipala    | Teacher                       |
| 11. Ms. Roza Parashar        | Teacher                       |
| 12. Mr. Sanchit Pansare      | Teacher                       |
| 13. Mr. Mahesh Shinde        | Senior Administrative Officer |
| 14. Mr. Dnyaneshwar Pahilwan | Alumni                        |
| 15. Mr. Harshwardhan Vyas    | Student                       |
| 16. Dr. Rajashree Shinde     | Director, SKNSSBM             |

Dr. Rajashree Shinde was in the chair.

The following points were discussed and approved.

- To read and confirm the minutes of the previous meeting held on 26-Nov-2019. IQAC coordinator read out the minutes of the previous meeting. Approved by Dr. Rajashree Shinde

- To discuss about syllabus monitoring feedback. IQAC coordinator presented the feedback about syllabus status. The feedback sheet listed all subjects with their completion status. Approved by Dr. Rajashree Shinde

- To review the academic/ extracurricular / co-curricular activities and progress of the academic year 2019-20. IQAC coordinator read the list of academic / extracurricular / co-curricular activities conducted during the semester. Approved by Dr. Rajashree Shinde

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

  
Dr. Rajashree Shinde  
Director, SKNSSBM  
& Chairman

  
Dr. Shalaka Sakhrekar  
IQAC Coordinator

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Founder Secretary

**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., F.D.M. (Inst. Ed.)  
Director

**COMPLIANCE OF THE IQAC MEETING**

Ref.:STES/SKNSSBM/2019-20/341 C

Date : 20-Feb-2020


A meeting of the IQAC was held on Tuesday 18-Feb-2020 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

- |                             |                               |
|-----------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar    | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade         | Member from Management        |
| 3. Dr. Vijaya Puranik       | Member from Management        |
| 4. Mr. Harshwardhan Samdani | Industrialist                 |
| 5. Ms. Prajakta Joshi       | Nominee from Local Society    |
| 6. Mr. Yatin Bokil          | Dean, Teacher                 |
| 7. Dr. Rahul Wagh           | Teacher                       |
| 8. Dr. Ganesh Yadav         | Teacher                       |
| 9. Dr. Sadhan Ogale         | Teacher                       |
| 10. Ms. Manjula Dhulipala   | Teacher                       |
| 11. Ms. Roza Parashar       | Teacher                       |
| 12. Mr. Sanchit Pansare     | Teacher                       |
| 13. Mr. Mahesh Shinde       | Senior Administrative Officer |
| 14. Mr. Dnyaneshwar Pahlwan | Alumni                        |
| 15. Mr. Harshwardhan Vyas   | Student                       |
| 16. Dr. Rajashree Shinde    | Director, SKNSSBM             |
- Dr. Rajashree Shinde was in the chair.

Compliance :

The following points were discussed and approved.

1. Syllabus completion status feedback has observed and deadline has decided for the completion of syllabus.
2. Various academic/ extracurricular / co-curricular activities are going smoothly. For these activities separate faculty coordinator has allotted for each activity.

  
Dr. Rajashree Shinde  
Director, SKNSSBM  
& Chairman

  
Dr. Shalaka Sakhrekar  
IQAC Coordinator





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SINHGAD TECHNICAL EDUCATION SOCIETY'S

# S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

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Founder Secretary

**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., F.D.P.A.M.M.A., Ph.D.  
Director

STES/SKNSSBM/2019-20/352a

Date: 3-Apr-2020

## NOTICE OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 21-Apr-2020 on Zoom platform in COVID-19 pandemic lockdown at 5:00p.m. to plan the curriculum as per the following agenda.

### AGENDA

1. To discuss about syllabus monitoring feedback, and progress of exam system from different stakeholders.
2. To identify and finalize the methodology used for Dissertation internal viva.
3. To identify and finalize the methodology used for internal and external evaluation of students in COVID-19 pandemic lockdown.
4. review progress of academic/ extracurricular / co-curricular activities of the academic year 2019-20.
5. To organize different webinars, COVID19 awareness Quiz.
6. Any other item with permission of the chair.

  
Dr. Rajashree Shinde  
Director and Chairperson,

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

- |                             |                               |
|-----------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar    | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade         | Member from Management        |
| 3. Dr. Vijaya Puranik       | Member from Management        |
| 4. Mr. Harshwardhan Samdani | Industrialist                 |
| 5. Ms. Prajakta Joshi       | Nominee from Local Society    |
| 6. Mr. Yatin Bokil          | Dean, Teacher                 |
| 7. Dr. Rahul Wagh           | Teacher                       |
| 8. Dr. Ganesh Yadav         | Teacher                       |
| 9. Dr. Sadhan Ogale         | Teacher                       |
| 10. Ms. Manjula Dhulipala   | Teacher                       |
| 11. Ms. Roza Parashar       | Teacher                       |
| 12. Mr. Sanchit Pansare     | Senior Administrative Officer |
| 13. Mr. Mahesh Shinde       | Alumni                        |
| 14. Mr. Dnyaneshwar Pahlwan | Student                       |
| 15. Mr. Harshwardhan Vyas   |                               |

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 Founder Secretary

**Dr. Rajashree Shinde**  
 M.Com., M.Ed., M.P.A., FDP(MBA), Ph.D  
 Director

16. Dr. Rajashree Shinde

Director, SKNSSBM

**ATTENDANCE OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 21-Apr-2020 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041.

SN	Category	Name of Member	Attendance
1	Chairperson	Dr. Rajashree Shinde	<i>[Signature]</i>
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	<i>[Signature]</i>
3	Administrative Officer	Mr. Mahesh Shinde	<i>[Signature]</i>
4	Faculty	Mr. Yutin Bokil Dr. Rahul Wagh Dr. Ganesh Yadav Dr. Sadhana Oagale Mrs. Manjula Dhulipala Mrs. Roza Parashar Mr. Sanchit Pansare	<i>[Signatures]</i>
5	Management Member	Dr. S. U. Gawade Dr. Vijaya Puranik	<i>[Signatures]</i>
6	Student/Alumni/Local Society member	Harshwardhan Vyas Dnyayeshwar Pahlwan Mrs. Prajakta Joshi	
7	Industrialist. Employer/ Parent	Mr. Harshwardhan Samdni	<i>[Signature]</i>



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Founder Secretary

**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., FDP/MBA, Ph.D.  
Director

## MINUTES OF THE IQAC MEETING

Ref.:STES/SKNSSBM/2019-20/ 352b

Date : 22-Apr-2020

A meeting of the IQAC was held on Tuesday 21-Apr-2020 at 5:00pm. This is zoom meeting in lockdown period. The following members were present.

- |                             |                               |
|-----------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar    |                               |
| 2. Dr. S. U. Gawade         | IQAC, Coordinator             |
| 3. Dr. Vijaya Puranik       | Member from Management        |
| 4. Mr. Harshwardhan Samdani | Member from Management        |
| 5. Ms. Prajakta Joshi       | Industrialist                 |
| 6. Mr. Yatin Bokil          | Nominee from Local Society    |
| 7. Dr. Rahul Wagh           | Dean, Teacher                 |
| 8. Dr. Ganesh Yadav         | Teacher                       |
| 9. Dr. Sadhan Ogale         | Teacher                       |
| 10. Ms. Manjula Dhullipala  | Teacher                       |
| 11. Ms. Roza Parashar       | Teacher                       |
| 12. Mr. Sanchit Pansare     | Teacher                       |
| 13. Mr. Mahesh Shinde       | Senior Administrative Officer |
| 14. Mr. Dnyaneshwar Pahlwan | Alumni                        |
| 15. Mr. Harshwardhan Vyas   | Student                       |
| 16. Dr. Rajashree Shinde    | Director, SKNSSBM             |

Dr. Rajashree Shinde was in the chair.

The following points were discussed and approved.

1. To read and confirm the minutes of the previous meeting held on 18-Feb-2020. IQAC coordinator read out the minutes of the previous meeting. Approved by Dr. Rajashree Shinde
2. To discuss about Syllabus monitoring feedback and exam work progress and syllabus related feedback from different stakeholders. IQAC coordinator has presented the same with their completion status. Approved by Dr. Rajashree Shinde
3. To discuss on methodology use for internal viva of dissertation of 4<sup>th</sup> semester students as this is lockdown period. Dean has presented the different online platforms which Institute can use for the viva. Approved by Dr. Rajashree Shinde



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**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., FDP(MBA), Ph.D.  
Director

4. To discuss on methodology use for internal and external evaluation of students in lockdown period, Dean has presented the different online platforms which institute can use for the same. Approved by Dr. Rajashree Shinde

5. To review the academic/ extracurricular / co-curricular activities and progress of the academic year 2019-20. IQAC Coordinator read the list of academic / extracurricular / co-curricular activities conducted during the semester.

Approved by Dr. Rajashree Shinde

6. To organize the webinars for different specializations.

Approved by Dr. Rajashree Shinde.

7. To organize the COVID19 awareness Quiz.

Approved by Dr. Rajashree Shinde.

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

Dr. Rajashree Shinde  
Director, SKNSSBM  
& Chairman

Dr. Shalaka Sakhrekar  
IQAC Coordinator

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SINHGAD TECHNICAL EDUCATION SOCIETY'S  
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B.A., M.P.M., Ph.D.  
Founder Secretary

**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., FDP/MIMBA, Ph.D.  
Director

**COMPLIANCE OF THE IQAC MEETING**

Ref.:STES/SKNSSBM/2019-20/ 352c

Date : 22-Apr-2020

A meeting of the IQAC was held on Tuesday 21-Apr-2020 at 5:00pm on Zoom platform in lockdown period. The following members were present.

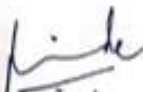
1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Harshwardhan Samdani	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Mr. Yatin Bokil	Dean, Teacher
7. Dr. Rahul Wagh	Teacher
8. Dr. Ganesh Yadav	Teacher
9. Dr. Sadhan Ogale	Teacher
10. Ms. Manjula Dhulipala	Teacher
11. Ms. Roza Parashar	Teacher
12. Mr. Sanchit Pansare	Teacher
13. Mr. Mahesh Shinde	Teacher
14. Mr. Dnyaneshwar Pahlwan	Senior Administrative Officer
15. Mr. Harshwardhan Vyas	Alumni
16. Dr. Rajashree Shinde	Student
Dr. Rajashree Shinde was in the chair.	Director, SKNSSBM

**Compliance :**

The following points were discussed and approved.

1. Monitored syllabus feedback and student evaluation progress from various stakeholders.
2. It has been decided to take dissertation viva of the 4<sup>th</sup> semester students through video call.
3. Finalized 'Google classroom' platform for online evaluation of students through different activities.
4. Various academic/ extracurricular / co-curricular activities are going smoothly. For these activities separate faculty coordinator has allotted for each activity.
5. Finalized the plan of different webinars.
6. Finalized the plan of COVID19 awareness Quiz.

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

  
Dr. Rajashree Shinde  
Director, SKNSSBM  
& Chairman

  
Dr. Shalaka Sakhrekar  
IQAC Coordinator